

GUIDLINES CONFERENCE REPORT

Thank you for your willingness to submit a conference report to the *NORDEUROPAforum*. All conference reports are published as *NORDEUROPAforum* publications in the current year. Please follow our guidelines with its content and formal criteria, which apply to all conference reports in *NORDEUROPAforum*.

Normally, *NORDEUROPAforum* only accepts conference reports as first publications. If it is a secondary publication, please make sure that this is clearly indicated and clarify with those responsible for the first publication – before submitting your report to *NORDEUROPAforum* – whether further publication is permitted.

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Conference reports can be submitted in German or English.

CONTENT

The conference must have a Northern European scholarly reference. Instead of a protocol-like reproduction of individual contributions, we welcome a summary of the conference findings and particularly outstanding lectures or theses.

It must be clearly stated which conference the report deals with (title, date, place, short introduction, link). The conference report should give a good impression of the topic, questions and findings of the conference. This includes an introductory paragraph at the beginning and a summary at the end.

FORMAT

The length of the report should not exceed standard five pages /15,000 characters (plus bibliography). To ensure that the text is easy to read, please divide the report into paragraphs and insert subheadings. Speakers should be highlighted in capital letters in the text if they are mentioned for the first time.

The *NORDEUROPAforum* [Style Sheet](#) also applies to conference reports. We cannot accept reports which do not correspond to our style sheet.

Please report on the conference in past tense and make a clear linguistic distinction between the statements of speakers and participants and the reference to further secondary literature and your own considerations.

Please provide information about yourself as the author of the text (name, academic title, institution where you are employed, e-mail address). If you have any questions, please do not hesitate to contact us at cvd-nordeuropaforum@hu-berlin.de.